



### Section 3 – Payment Procedure

Please specify below the form of payment:

Institution is paying for Student

Student is paying separately

**Billing address:**

As above  Different from above

Name / Institution: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode / City: \_\_\_\_\_

Country: \_\_\_\_\_

**BANK TRANSFER:**

Issuing Bank: LA CAIXA  
Address: Capitán Haya, 44 Madrid - Spain  
BIC/SWIFT: CAIXESBBXXX  
I.B.A.N: ES13 2100 4770 1902 0019 2400  
Beneficiary: GB Creation & Advice Consulting 2000 S.L

### Cancellation Policy

Cancellations must be received in writing in order for refunds to be processed. 50% refunds for cancellations received in writing by 1<sup>st</sup> March 2019. 100% cancellation fee for cancellations received in writing by 2<sup>nd</sup> March 2019 and onwards.

**PERSONAL STATEMENT**

I certify that the information contained in this booking form is true and complete. I also express my consent to the processing of my personal data by the 5<sup>th</sup> Madrid weekender Committee. I understand that the 5<sup>th</sup> Madrid weekender Committee will keep my personal data confidential.

**Date:** ..... **Signature:** .....

Please send your completed registration form to GB Creation & Advice Consulting 2000 S.L

Via E-Mail: [madridweekender@eventsgb.com](mailto:madridweekender@eventsgb.com)

Via Mail: Gerardo Bielons  
Director Events GB  
Calle Pintor Juan Gris 3, 1ºB Derecha  
28020 Madrid

